

Glen Haven Area Volunteer Fire Department Meeting Minutes

November 14, 2018

I. Call to order

Jim Broomfield called to order the regular meeting of the GHAVFD at 6:30 on September 14, 2018 at the firehouse.

II. Roll call

The following were in attendance: Dick, Alex, Sid, Jim, Kathy, Linda and Eileen.

III. Approval of minutes from last meeting

The minutes were not approved pending some investigation into the Land Lease between the Retreat and Fire House 2. The minutes stated a fifty-year coverage period but was contradicted by an end date of 2020 which would make it a forty-year period.

IV. Action Items from Previous Meeting

- a) Tables and chairs owned by the fire department, and currently in storage, will be pulled out and looked at for usability. If they are not in good enough condition the department will consider purchasing new ones. **The tables and chairs currently in use at the fire house will be moved to the new Town Hall. They are owned by the GHA.**

V. Presidents Report, (Jim)

- a) The notice of annual meeting and election of officers was published in the Estes Park News.
- b) All current Directors of the Board were approved by vote for another two-year term. Linda Lambert, Eileen Croissant and Kathy Miller will continue as Vice President, Treasurer and Secretary, respectfully, for two more years. Sid Brown was unanimously elected as President for the next two years.
- c) The Appreciation Dinner will be held at the fire house on January 4, 2019 at 5 PM. **Sid and Jim will work together to get an email out to all invitees. Mike will do the catering again this year and Eileen will oversee wine, beer, desserts, snacks (especially those little wiener things), plates and dinnerware.**

VI. Treasurers Report, (Eileen)

- a) Kathy will put out a push for Glen Haven Residents to use Amazon Smile. It will be suggested on Nextdoor and placed prominently on the website.
- b) Eileen and Kathy will get the credit card used to pay for hosting and registration of the web site straightened out. It is currently on Kathy's credit card and needs to be switched to the fire department card.
- c) Alex will check into why and if we should be paying for training in Estes.
- d) Eileen received a certified letter from Rebecca Lorenz, (former homeowner in the Retreat), asking for a copy of the check, and a written statement, showing how much money the fire department received from the proceeds withheld at the time of her real estate closing, (settlement of a lien placed on Ms. Lorenz's property for nonpayment of her annual fire department donation). Eileen sent Ms. Lorenz a letter acknowledging that the department did receive a check for \$600.00 from the Retreat Landowners Association on July 26, 2018. Ms. Lorenz also asked for an accounting of monies she historically paid to the fire department. Eileen could find no record of such payments and let Ms. Lorenz know that. (a copy of this correspondence is attached to these minutes). It was decided that the letter sent by Eileen to Ms. Lorenz on October 26, 2018 was enough and that the matter no longer requires any attention by the board.
- e) Graham Fowler approached Eileen with the suggestion that the annual donation to the fire department be raised to some figure higher than the current \$100 donation. The board decided that the financials do not reflect a need to raise the annual donation made by Retreat Landowners.
- d) The Profit and Loss Statement shows Total Income of \$9775.04 and Total Expense of \$3231.72 resulting in a Net Income for the two-month period of \$6543.32.
- e) The Balance Sheet shows Total Current Assets of \$307,490.32 and Total Depreciated Fixed Assets of \$784,850.29 resulting in Total Assets of \$1,092,340.61.
- f) After review and discussion, the financials were approved as written.

VII. Investment Report, (Jim)

- a) The portfolio has a year to date change in value of (\$10,665.00). Interest and Dividend reinvestment YTD is \$5382.00.

- b) Total value of the investment account as of October 31, 2018 is \$203,314.00 The increased, overall account value since March 24, 2017 is \$6627.00.
- c) There is approximately \$9,500.00 in uninvested cash in the account from accumulated dividend, interest and cash distributions.
- d) The Investment Committee plans to meet with our Financial Advisor to see if there is perhaps a better mix of investments making them less risky and more satisfying to the board.

VIII. Grants and Fundraising, (Alex)

- a) Application has been sent for AFG Grant. Alex, Eileen, Linda and Kevin all contributed to the write-up.
- b) Application for the Micro Grant of \$50,000.00 has been sent. Should know in January/February how the grant shakes out.
- c) SAM needs to be renewed in March. SAM is a national registration that is required in order to apply for grants.
- d) Grant for boots from Firehouse Subs will be applied for soon.
- e) Kevin and Alex will meet with the Rotary in January to talk about grants.
- f) Alex will be following up with Thrift Store.

IX. Auxiliary Report, (Eileen)

- a) Polly Bennett is the new Auxiliary Chairperson. Linda Johnson will stay on as Vice Chairperson to help Polly.
- b) The Auxiliary needs a new Silent Auction Chairperson.
- c) Income from Taco Night at the American Legion was \$638.50. There was \$139.00 in the donation jar.

X. Fire Chief's Report, (Alex in Kevin's absence)

- a) No official report on calls. I have since gotten the report from Kevin and will email it to the board for informational purposes. It will not be an official part of these minutes.
- b) Brian Burg graduated from training.

- c) There are four new trainees awaiting a vote of approval by the Fire Department Board.
- d) Alex made it known that the Fire Department could really use a large screen TV for watching training videos. It was unanimously voted that the fire department should have the TV. **Linda Lambert will go SHOPPING to get the best value on a TV during Black Friday sales.**

XI. Old Business

- a) Shaun's Towing, Loveland, donated two cars for training purposes. Shaun hauled the cars up and removed them, (along with a bunch of junk). **Kathy will send a hand written thank you note.**

XII. New Business

- a) No New Business was discussed.

Jim Broomfield adjourned the meeting at 8:00 PM.

Minutes submitted by: Kathy Miller

Next Meeting: January 9, 2019 at 6:30 PM

End of Minutes